



PROJECT MANAGER

ABOUT THE COMPANY:

CRF Health is the leading global provider of electronic patient management (eDiaries) and wireless data collection solutions for the Life Sciences industry. Through innovative technology and a thorough understanding of drug development and mobile computing, CRF Health is driving the change to higher quality outcomes and safer, more efficient paper-free clinical trials. CRF Health's technology has been used by more than 180,000 patients across 60 countries in 59 languages for 45 indications. CRF Health has offices in Lansdale, PA, Helsinki, Finland, Cape Town, South Africa and London, UK. The website is www.crfhealth.com.

ABOUT THE POSITION:

CRF Health, a successful and growing privately held company, is seeking to hire an organized, team oriented, excellent time manager as a Project Manager. The project manager oversees the overall execution of the project and the coordination of the team while ensuring client satisfaction. Must be very detailed oriented and have excellent communication skills. This position is directly involved in the setup, maintenance and decommissioning stages of the project lifecycle. The project manager serves as the primary customer contact and is the link between the customer and programmer. The tailored customer solutions are designed in interactive sessions with the customer led by the project manager. On occasions may be required to assist sales support efforts at bid defense meetings etc.

POSITION RESPONSIBILITIES:

- Responsible for overall project management and execution and coordination of the project team.
- Is the primary client contact and works closely with client project leadership to achieve the study goals.
- Responsible for ensuring compliance to CRF Health's Quality Management System (QMS), adequate planning and resourcing, budget oversight and forecasting.
- Develops the project and validation plan incorporating all the project deliverables.
- Responsible for developing, reviewing and approving other project related study documentation during the course of the Project Lifecycle.
- Attends Investigator Meetings as required, to provide overview presentations and hands on training to Investigators and Site Personnel as needed.

- Leads or participates in meetings with the client study team.
- Prepares and reviews weekly and monthly status reports.
- Reviews the project actual versus budget on a regular basis, identifies and creates Changes in Scope (CIS) as needed.
- Conducts internal and external post mortem reviews as well as throughout the study lifecycle.
- International travel required as needed.
- Performs other required activities as needed.

POSITION REQUIREMENTS:

- Bachelor's degree in Life Sciences or relevant experience.
- Minimum of 2 - 5 years project management experience preferably in a clinical or data management area.
- Ability to direct project activities and ensure customer satisfaction while understanding and adhering to the study budget.
- Excellent writing, time management, communications, decision making, presentation and organization skills.
- Must portray a professional appearance and presentation to customers.
- Ability to communicate and work effectively with all levels of the organization.
- Must be team oriented with a 'Can Do' attitude.

CRF Health is a growing, dynamic and fast paced company that offers a competitive salary and an excellent benefits package.

Please include your resume in Microsoft Word format and indicate your salary history and requirement and send to careers@crfhealth.com .